

**RMCC Region 3**  
**Committee Meeting**  
**Thursday, June 18<sup>th</sup> 2009**  
**Meeting Minutes**

**I. Call To Order at 1339**

**Present:**

Sean Cloud, Chairman/Chatt. MedComm

Whitney Miller, Vice-Chairman/Air Evac, McMinn Co.

Tim Evans, Med Trans EMS McMinn Co.

Marvin Kelly, McMinn County 911 Director

Dennis Jones, Sewanee EMS/Univ. of the South

Jerrold Wright, TN Dept. of Health

Mika Douglas, Southern TN Medical Center

Katrina Denton, Parkridge Medical Center

Lorraine Rivers, Parkridge East Hospital

Jenny Wolverton, Regional Health Coordinator/CHCHD

Marisa Moyers, TC Thompson Children's

Janet Woods, Memorial Hospital

Perry Rogers, Bradley County EMS

**II. APPROVAL OF MINUTES**

- Minutes from April 23<sup>rd</sup>, 2009 meeting read by Whitney Miller, stand-in Secretary (Beth Jordan absent).  
Motion to accept minutes: Micah Douglas Second: Sean Cloud

### III. OLD BUSINESS

- Tabled discussion from last meeting about the Secretary position being a voting position brought up by Sean Cloud. It was found in discussion overall that the Secretary could be a voting Executive Committee member as reflected in the RMCC Bylaws last revised draft.
- Acceptance of RMCC Bylaws as the final draft  
Motion made by: Whitney Miller Second: Tim Evans  
No discussion noted, and vote followed with 7 voting members present/or their designee and 1 vote allowed by proxy via Sean Cloud for absent member, Beth Jordan. Bylaws passed with unanimous vote and approved copy attached to these minutes to go on record.

### IV. NEW BUSINESS

- Review of current vacant positions on Executive Committee, Winston Shields-Memorial Hospital and Robin Marsh-Parkridge Medical Center

Nominee's for 2 open positions were present and introduced by Jenny Wolverton, RHC:

-Katrina Denton-Parkridge Medical Center Clinical Stroke Coordinator

-Janet Woods-Memorial Emergency Services Director

Vote on Nominee Janet Woods to fill vacant Memorial Hospital Executive Committee position, Motion made by: Sean Cloud Second: Whitney Miller

No discussion, and vote followed with 7 voting members present/or their designee and 1 vote allowed by proxy via Sean Cloud for absent member, Beth Jordan. Vote passed unanimous to allow Janet Woods to fill vacant position for remaining Executive Committee term and was welcomed by the RMCC Committee.

Vote on Nominee Katrina Denton to fill vacant Parkridge Medical Center Executive Committee position, Motion made by: Perry Rogers Second: Sean Cloud

No discussion and vote followed with 7 voting members present/or their designee and 1 vote allowed by proxy via Sean Cloud for absent member, Beth Jordan. Vote passed unanimous to allow Katrina Denton to fill vacant position for remaining Executive Committee term and was welcomed by the RMCC Committee.

- Marvin Kelly, McMinn County 911 Director was recommended by Region 3 Directors Association (aka: S.E.E.M.S.D.A.), in meeting previous to RMCC, to be considered for the currently vacant 911 Agency Executive Committee position.

Motion made by: Perry Rogers Second: Jerrod Wright to accept and vote on the recommendation by Region 3 Directors Assoc. for Marvin Kelly to be the nominee for the vacant 911 Agency Executive Committee nominee. Discussion ensued with Marvin Kelly being introduced and allowed to speak on his current experience and interest in the RMCC. No further discussion and vote followed with 9 voting members present/or their designee. Vote was unanimous for Marvin Kelly to fill the vacant 911 Agency Executive Committee position and was welcomed by the RMCC Committee.

- T.H.A.N. (Tennessee Health Alert Notification) and HRTS (Hospital Resource Tracking System) was brought up by Chairman Sean Cloud and discussion ensued about the differences in the systems. Whitney Miller brought information about the recent training she had received with the T.H.A.N. and some benefits with it in allowing several message delivery methods such as email/cell phone/office phone and several users per agency could be added to the alert system. Jenny Wolverton advised the HRTS should have updates to it released by the fall of 2009. Jerrod added that the 2 systems would hope to be converged to work together with one site at some point. Questions that were posed by the Committee: "Who can have access to the HRTS?", "If too many users on the HRTS would it be overloaded?", "Can HRTS users be added as a 'read only user'?" Nita Jernigan advised she would look to have answers on the questions by the next RMCC meeting.
- Lorraine Rivers brought up some issues with the HRTS when Parkridge East Hospital's ICU is under "advisory" the EMS continue to bring patients to the hospital when ICU beds are not available and patients have to then be transferred to another hospital. Discussion ensued from the Committee and examples were given as to why EMS delivers patients to hospitals that are on "advisory", such as: patient request despite advising them of the hospital "advisory"; information not disseminated to the EMS crews about which hospitals are on "advisory". Discussion decided to table until next meeting while Sean Cloud has a MOC (Medcom Operations Committee) meeting and will bring issues to that meeting to discuss and recommendations can be made regarding the *Advisory Protocols and Procedures*.

#### **V. FUTURE MEETINGS/DATES/LOCATIONS**

- Location of the next meeting discussed and overall decided that the meetings set forth should try to be on the same date and prior to the Region 3 Directors Meeting (aka: S.E.E.M.S.D.A) so that the information following the RMCC meeting could be disseminated to the EMS Directors. Next RMCC meeting set for August 20<sup>th</sup>, 2009 at 11am. Location to be at the Erlanger Physicians Office Building Dining Room, Chattanooga Tennessee.
- At 1445- Adjourn motion made by: Whitney Miller Second: Marvin Kelly